

Mentor Mentee Agreement Form

This mentoring agreement and first individualized development plan should be signed during the first meeting.

Mentor Name	
Mentee Name	
Agreement Period	From ___/___/_____ Till ___/___/_____

Purpose of Agreement

This agreement sets forth the objectives that the Mentor and Mentee commit to working on together. Both agree to follow the guidelines of this agreement.

Confidentiality. Both parties agree that all information and content shared between the mentor and mentee shall remain confidential.

Expectations.

Mentor. It is expected that the mentor will provide educational advice and guidance and assist with the development of strategies to accomplish goals set forth on the individualized development plan (IDP).

Mentee. It is expected that the mentee will set specific goals to work on using the IDP.

Meetings. Mentor and Mentee agree to set up and meet at least quarterly for at least one year. Meetings should be arranged at a mutually convenient time and place (if in person).

Feedback. Mentor and Mentee agree to be honest and provide regular feedback and evaluate progress.

Mentor's signature: _____ Date: _____

Mentee's signature: _____ Date: _____